

Instructions to Access ClinGen Gene Curation Course in ACMG Genetics Academy

Instructions to access the ACMG Genetics Academy for the first time:

Step 1: Go to www.acmg.net and click “Sign In” on the top of the page if you already have an ACMG account. Your username is your email address. If you don’t remember your password, please click “forgot password.” If you don’t already have an ACMG account, click “Create Account” on the top of the page.

Step 2: After logging in, click “**Educations and Events**” from the top navigation, then select the “**ACMG Genetics Academy**”. This will take you to the Learning Management System at www.acmgeducation.net/.

First time users ONLY. You need to review your degree; the system designates educational credits according to your degree. Click the “I acknowledge” check box and continue. Make sure your name appears to the right top of the ACMG Genetics Academy.

Step 3: Click “Log In” using your ACMG credentials on the top menu. **This step is very important to activate your account.**



The screenshot displays the ACMG website interface. At the top left is the ACMG logo (American College of Medical Genetics and Genomics). At the top right is the ACMG Genetics Academy logo, with a red arrow pointing to a "Login" button. Below the navigation is a banner for the "2020 ACMG Annual Clinical Genetics Meeting Digital Edition". A search bar is located below the banner. On the left, a "Browse:" menu lists categories like "Annual Meetings", "Student & Trainee Resources", and "Resources". On the right, a "Featured" section highlights the "2020 ACMG Annual Clinical Genetics Meeting - Digital Edition" course, which includes options for "Bundle", "Multiple Credit Types", and a price range of "\$349.00 - \$399.00".

If you have accessed the ACMG Genetics Academy before:

Go straight to www.acmgeducation.net. In the top right corner, if you see a blue rectangle that says “Login”, click on the rectangle to log in. You should now see your name listed instead of “Login”.

After you have logged into the Genetics Academy:

1. Click on the “By invitation” tab next to “Catalog”
2. Enter invitation code: **ClinGenGeneCurationSR2021** and click “Enroll”



3. Click “Continue” on the right-hand side of the page
4. Click “New Request”
5. Complete the requested information in the Self-Report Form:
 - a. Gene Name
 - b. Disease Name
 - c. Clinicalgenome.org URL of Gene-Disease Curation
 - d. Upload a PDF of the approved and published evidence summary from the GCI
 - e. Gene-Disease Classification Approval Date
 - f. Click “Submit”
6. You’ll receive an email once it’s approved by the ClinGen administrator. Click on the link in the email to complete and submit the evaluation.
7. Once you have submitted the evaluation, you can download your certificate from the Genetics Academy interface. You’ll also receive an email with your certificate attached.
8. For Genetic Counselors - This activity meets requirements to apply for Category 2 CEUs from NSGC. Please complete the module and submit your certificate to NSGC, using the instructions for “How Do I Get Category 2 CEUs?” on NSGC’s [website](http://www.clinicalgenome.org). ACMG is the accredited sponsor. You must apply within three months of the activity date, but you will be able to submit up to 10 curations under one \$25 fee for this activity.

Questions?

For questions about eligibility and content, please contact clingen@clinicalgenome.org.

For technical questions, please contact education@acmg.net.

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